

# IMPORTANT INSTRUCTIONS FOR COMPLETING REQUEST FOR INSPECTION FORM ABO41

## STOP!

Do NOT check 'the Owner's Agent' box on the form, and sign as the Owner's Agent, unless we have received a [TDLR Owner Agent Designation Form](#) from the Owner holding title to the property designating you as the Agent! Again, you may not sign as an Agent unless we have received the owner agent designation form.

Only the Owner holding legal title to the property may sign the form, when an Agent has not been previously designated. We will not be able to accept your request if the information is incorrect.

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This form is provided for the purpose of requesting a final inspection from Texas Access, as required by the Administrative Rules of the Texas Department of Licensing and Regulation.

The Owner (holding title to the property on which the building or facility is located) must mail, ship, courier, fax, email, or hand-deliver this fully completed form to 'Texas Access' at 3415 Misty Meadow Dr., Dallas, TX 75287, along with payment for the inspection, not later than 30 calendar days after the recorded completion date of construction. Do NOT mail this form to the TDLR.

The building contractor, tenant, design professional, or any other party, shall NOT submit this form to Texas Access unless the Owner has designated that party as an Agent to act on its behalf. That authorization must be made in writing utilizing an Owner Agent Designation Form (OAD) and submitted to Texas Access.

The final inspection cannot be conducted until the completed form and payment has been received by Texas Access.

The inspection must occur prior to the first anniversary of the recorded construction completion date.

This form, as well as the Owner Agent Designation Form, may be downloaded from our website at: [http://www.texasaccess.com/tdlr\\_forms.htm](http://www.texasaccess.com/tdlr_forms.htm)

## TDLR FORM ABO41





# TEXAS DEPARTMENT OF LICENSING AND REGULATION

Compliance Division/Architectural Barriers Program

P. O. Box 12157 • Austin, Texas 78711 • (512) 539-5669 • (877)278-0999

Fax: (512) 539-5690 • Email: [techinfo.ab@tdlr.texas.gov](mailto:techinfo.ab@tdlr.texas.gov) • Web site: [www.tdlr.texas.gov](http://www.tdlr.texas.gov)

## REQUEST FOR INSPECTION

In accordance with Texas Government Code, Chapter 469.105, and TDLR Administrative Rule 68.52, the owner of a building or facility subject to compliance with Chapter 469.101 shall obtain an inspection to verify compliance with the Texas Accessibility Standards (TAS) not later than the first anniversary of the completion of construction.

The request for an inspection must be made by completing this form and submitting it to a Registered Accessibility Specialist (RAS) not later than 30 calendar days after the completion of construction.

The completed Request for Inspection form must be received prior to proceeding with the inspection. Following the inspection, the owner will be advised in writing of the results.

### PROJECT INFORMATION

PLEASE PRINT OR TYPE

1. Project Name:		2. EABPRJ #:	
3. Project Address:		Suite #:	
City:	County:	Zip:	

### OWNER / AGENT INFORMATION (Check One)

- I am the Owner (the person/entity that holds title to the property)
- I am the Owner's Designated Agent \*\*

\*\*If you are not the owner, a completed Owner Agent Designation Form must accompany this form.

4. Name:		5. Company / Agency:	
6. Address:			Suite #:
City:	State:	Zip:	
7. Phone:	8. Fax:	9. **Email:	
10. _____ Signature of Owner/Designated Agent		_____ Date	

I have authorized the following Registered Accessibility Specialist (RAS) to perform the inspection:

RAS Name: <b>Blair Baker</b>		RAS # <b>0019</b>	
Address: <b>3415 Misty Meadow Dr.</b>		City: <b>Dallas</b>	State: <b>TX</b>
Phone: <b>(800) 880-6986</b>		Fax: <b>(800) 880-6986</b>	Email: <b>BlairB@TexasAccess.com</b>

TDLR FORM 041AB 02-14

NOTE: An individual who completes and files this form with the Texas Department of Licensing and Regulation (the Dept.) is entitled to the following:

- 1) to be informed about the information that the Dept. collects about the individual, upon their request and subject to a few exceptions;
- 2) to receive and review the information, under Sections 552.021 and 552.023 of the Texas Govt. Code; and
- 3) have the Dept. correct information about the individual that is incorrect, under Section 559.004 of the Texas Govt. Code.

\*\*The Department will add your address to the Architectural Barriers email notification list, which automatically provides Department information on matters affecting Architectural Barriers. Your email address is confidential pursuant to the Texas Public Information Act; the Department will not share it with the public. For additional information link to: <http://www.license.state.tx.us/newsletters/TDLRnotificationLists.asp>