

ADA/TAS Plan Review & Inspection Worksheet

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Client: _____ Project No: _____

Address: _____ City/Town: _____ State/ZIP: _____

Project Type: _____

PLAN REVIEW

BY _____ DATE _____

INSPECTION

Applicable to project scope

Results: Acceptable Unacceptable

	4 ACCESSIBLE ELEMENTS AND SPACES: TECHNICAL REQUIREMENTS	COMMENTS
<input type="checkbox"/>	4.3 ACCESSIBLE ROUTE	
<input type="checkbox"/>	4.3.1* General	_____
	4.3.2 Location	
	(1) Exterior Routes.....	_____
	(2) Connecting Routes.....	_____
	(3) Interior Routes.....	_____
	(4) Dwelling Units.....	_____
	(5) Vehicle Hazards.....	_____
	4.3.3 Width.....	_____
	4.3.4 Passing Space.....	_____
	4.3.5 Head Room.....	_____
	4.3.6 Surface Textures.....	_____
	4.3.7 Slope.....	_____
	4.3.8 Changes in Levels.....	_____
	4.3.9 Doors.....	_____
	4.3.10* Egress.....	_____
	4.3.11 Areas of Rescue Assistance	
	4.3.11.1 Location and Construction.....	_____
	4.3.11.2 Size and Number.....	_____
	4.3.11.3* Stairway Width.....	_____
	4.3.11.4* Two-way Communication.....	_____
	4.3.11.5 Identification.....	_____
<input type="checkbox"/>	4.4 PROTRUDING OBJECTS	
	4.4.1* General.....	_____
	4.4.2 Head Room.....	_____
<input type="checkbox"/>	4.5 GROUND AND FLOOR SURFACES	
	4.5.1* General.....	_____
	4.5.2 Changes in Level.....	_____
	4.5.3* Carpet.....	_____
	4.5.4 Gratings.....	_____
<input type="checkbox"/>	4.6 PARKING AND PASSENGER LOADING ZONES	
	4.6.1 Minimum Number.....	_____

*See appendix section in TAS for additional information.

4.6.2 Location

(1) Parallel parking.....

4.6.3* Parking Spaces.....

4.6.4* Signage

(1) Height.....

(2) Accessible Routes.....

(3) Overhead.....

4.6.5* Vertical Clearance.....

4.6.6 Passenger Loading Zones.....

4.7 CURB RAMPS

4.7.1 Locations.....

4.7.2 Slope.....

4.7.3 Width.....

4.7.4 Surface

(1) Texture.....

(2) Contrast.....

4.7.5 Sides of Curb Ramps.....

4.7.6 Built-Up Curb Ramps.....

4.7.7 Detectable Warnings (Reserved).....

4.7.8 Obstructions.....

4.7.9 Location at Marked Crossings.....

4.7.10 Diagonal Curb Ramps.....

4.7.11 Islands.....

4.8 RAMPS

4.8.1* General.....

4.8.2* Slope and Rise.....

4.8.3 Clear Width.....

4.8.4* Landings

(1) Width.....

(2) Length.....

(3) Change of direction.....

(4) Doorways.....

4.8.5* Handrails

(1) Location.....

(2) Extension.....

(3) Clear space.....

(4) Gripping surface.....

(5) Height.....

(6) Ends.....

(7) Rotation.....

4.8.6 Cross Slope and Surfaces.....

*See appendix section in TAS for additional information.

- 4.8.7 Edge Protection.....
- 4.8.8 Outdoor Conditions.....

4.9 STAIRS

- 4.9.1* General.....
- 4.9.2 Treads and Risers.....
- 4.9.3 Nosings.....
- 4.9.4 Handrails
 - (1) Continuous.....
 - (2) Extensions.....
 - (3) Clear space.....
 - (4) Gripping surface.....
 - (5) Height.....
 - (6) Ends.....
 - (7) Rotation.....
- 4.9.5 Detectable Warnings at Stairs (Reserved).....
- 4.9.6 Outdoor Conditions.....

4.10 ELEVATORS

- 4.10.1 General.....
- 4.10.2 Automatic Operation.....
- 4.10.3 Hall Call Buttons.....
- 4.10.4 Hall Lanterns
 - (1) Height.....
 - (2) Visual element size.....
 - (3) Visibility.....
- 4.10.5 Tactile I.D. at Hoistway Entrances.....
- 4.10.6* Door Protective and Reopening Device.....
- 4.10.7* Door and Signal Timing for Hall Calls.....
- 4.10.8 Door Delay for Car Calls.....
- 4.10.9 Floor Plan of Elevator Cars.....
- 4.10.10 Floor Surfaces.....
- 4.10.11 Illumination.....
- 4.10.12* Car Controls
 - (1) Buttons.....
 - (2) Tactile braille & visual control indicators.....
 - (3) Height.....
 - (4) Location.....
- 4.10.13* Car Position Indicators.....
- 4.10.14* Emergency Communications.....

4.11 PLATFORM LIFTS (Wheelchair Lifts)

- 4.11.1 Location.....
- 4.11.2* Other Requirements
 - (1) Controls and operating mechanisms.....
 - (2) Handrails or other gripping surface....

*See appendix section in TAS for additional information.

(3) Wheelstops and guardrails.....

4.11.3 Entrance.....

4.12 WINDOWS

4.12.1* General (Reserved).....

4.12.2* Window Hardware (Reserved).....

4.13 DOORS

4.13.1 General.....

4.13.2 Turnstiles.....

4.13.3 Gates.....

4.13.4 Double-Leaf Doorways.....

4.13.5 Clear Width.....

4.13.6 Maneuvering Clearances at Doors.....

4.13.7 Two Doors in Series.....

4.13.8* Thresholds at Doorways.....

4.13.9* Door Hardware.....

4.13.10* Door Closers.....

4.13.11* Door Opening Force.....

4.13.12* Automatic Doors and Power-Assisted Doors ..

4.14 ENTRANCES

4.14.1 Minimum Number.....

4.14.2 Service Entrances.....

4.15 DRINKING FOUNTAINS AND WATER COOLERS

4.15.1 General.....

4.15.2* Spout Height.....

4.15.3 Spout Location.....

4.15.4 Controls.....

4.15.5 Clearances

(1) Wall and post-mounted units.....

(2) Free-standing or built-in units.....

4.16 WATER CLOSETS

4.16.1 General.....

4.16.2 Clear Floor Space.....

4.16.3* Height.....

4.16.4* Grab Bars.....

4.16.5* Flush Controls.....

4.16.6 Dispensers.....

4.17 TOILET STALLS

4.17.1 Location.....

4.17.2 Water Closets.....

4.17.3* Size and Arrangement.....

4.17.4 Toe Clearances.....

4.17.5* Doors.....

*See appendix section in TAS for additional information.

4.17.6 Grab Bars.....

4.18 URINALS

4.18.1 General.....

4.18.2 Height.....

4.18.3 Clear Floor Space.....

4.18.4 Flush Controls.....

4.19 LAVATORIES AND MIRRORS

4.19.1 General.....

4.19.2 Height and Clearances.....

4.19.3 Clear Floor Space.....

4.19.4 Exposed Pipes and Surfaces.....

4.19.5 Faucets.....

4.19.6* Mirrors.....

4.20 BATHTUBS

4.20.1 General.....

4.20.2 Floor Space.....

4.20.3 Seat.....

4.20.4 Grab Bars.....

4.20.5 Controls.....

4.20.6 Shower Unit.....

4.20.7 Bathtub Enclosures.....

4.21 SHOWER STALLS

4.21.1* General.....

4.21.2 Size and Clearance.....

4.21.3 Seat.....

4.21.4 Grab Bars.....

4.21.5 Controls.....

4.21.6 Shower Unit.....

4.21.7 Curbs.....

4.21.8 Shower Enclosures.....

4.22 TOILET ROOMS

4.22.1 Minimum Number.....

4.22.2 Doors.....

4.22.3* Clear Floor Space.....

4.22.4 Water Closet.....

4.22.5 Urinals.....

4.22.6 Lavatories and Mirrors.....

4.22.7 Controls and Dispensers.....

4.23 BATHROOMS, BATHING FACILITIES, AND SHOWER ROOMS

4.23.1 Minimum Number.....

4.23.2 Doors.....

4.23.3* Clear Floor Space.....

*See appendix section in TAS for additional information.

4.23.4 Water Closets.....	
4.23.5 Urinals.....	
4.23.6 Lavatories and Mirrors.....	
4.23.7 Controls and Dispensers.....	
4.23.8 Bathing and Shower Facilities.....	
4.23.9* Medicine Cabinets.....	



4.24 SINKS

4.24.1 General.....	
4.24.2 Doors.....	
4.24.3 Knee Clearance.....	
4.24.4 Depth.....	
4.24.5 Clear Floor Space.....	
4.24.6 Exposed Pipes and Surfaces.....	
4.24.7 Faucets.....	



4.25 STORAGE

4.25.1 General.....	
4.25.2 Clear Floor Space.....	
4.25.3 Height.....	
4.25.4 Hardware.....	



4.26 HANDRAILS, GRAB BARS, AND TUB AND SHOWER SEATS

4.26.1* General.....	
4.26.2* Size and Spacing of Grab Bars and Handrails....	
4.26.3 Structural Strength.....	
4.26.4 Hazards and Edges.....	



4.27 CONTROLS AND OPERATING MECHANISMS

4.27.1 General.....	
4.27.2 Clear Floor Space.....	
4.27.3* Height.....	
4.27.4 Operation.....	



4.28 ALARMS

4.28.1 General.....	
4.28.2* Audible Alarm.....	
4.28.3* Visual Alarm	
(1) Lamp type.....	
(2) Lamp color.....	
(3) Pulse duration.....	
(4) Intensity.....	
(5) Flash rate.....	
(6) Mounting height.....	
(7) Spacing.....	
(8) Location.....	
4.28.4* Auxiliary Alarms.....	

*See appendix section in TAS for additional information.



4.29 DETECTABLE WARNINGS

- 4.29.1 General.....
- 4.29.2* On Walking Surfaces.....
- 4.29.3 On Doors to Hazardous Areas (Reserved)..
- 4.29.4 At Stairs (Reserved).....
- 4.29.5 At Hazardous Vehicular Areas (Reserved)...
- 4.29.6 At Reflecting Pools (Reserved).....
- 4.29.7 Standardization (Reserved).....



4.30 SIGNAGE

- 4.30.1* General.....
- 4.30.2* Character Proportion.....
- 4.30.3 Overhead Signs.....
- 4.30.4* Raised & Brailled Characters & Pictograms
- 4.30.5* Finish and Contrast.....
- 4.30.6 Mounting Location & Height.....
- 4.30.7* Symbols of Accessibility
 - (1) Facilities and elements.....
 - (2) Volume control telephones.....
 - (3) Text telephones.....
 - (4) Assistive listening systems.....
- 4.30.8* Illumination Levels (Reserved).....



4.31 TELEPHONES

- 4.31.1 General.....
- 4.31.2 Clear Floor or Ground Space.....
- 4.31.3* Mounting Height.....
- 4.31.4 Protruding Objects.....
- 4.31.5 Hearing Aid Compatible/Volume Control Phones.....
- 4.31.6 Controls.....
- 4.31.7 Telephone Booths.....
- 4.31.8 Cord Length.....
- 4.31.9* Text Telephones
 - (1) Location.....
 - (2) Pay telephones.....
 - (3) Equivalent facilitation.....



4.32 FIXED OR BUILT-IN SEATING AND TABLES

- 4.32.1 General.....
- 4.32.2 Seating.....
- 4.32.3 Knee Clearance.....
- 4.32.4* Height of Tables or Counters.....



4.33 ASSEMBLY AREAS

- 4.33.1 Minimum Number.....
- 4.33.2* Size of Wheelchair Locations.....

*See appendix section in TAS for additional information.

	4.33.3* Placement of Wheelchair Locations.....		
	4.33.4 Surfaces.....		
	4.33.5 Access to Performing Areas.....		
	4.33.6* Placement of Listening Devices.....		
	4.33.7* Types of Listening Devices.....		
	4.33.8 Toilet Room Requirements.....		
	4.34 AUTOMATED TELLER MACHINES		
	4.34.1 General.....		
	4.34.2 Clear Floor Space.....		
	4.34.3 Reach Ranges		
	(1) Forward Approach Only.....		
	(2) Parallel Approach Only.....		
	(3) Forward and Parallel Approach.....		
	(4) Bins.....		
	4.34.4 Controls.....		
	4.34.5 Equipment for Person w/ Vision Impairments.....		
	4.35 DRESSING AND FITTING ROOMS		
	4.35.1 General.....		
	4.35.2 Clear Floor Space.....		
	4.35.3 Doors.....		
	4.35.4 Bench.....		
	4.35.5 Mirror.....		
	5 RESTAURANTS, CAFETERIAS, SNACK BARS, ETC.		
	5.1* GENERAL		
	5.2 COUNTERS AND BARS		
	5.3 ACCESS AISLES		
	5.4 DINING AREAS		
	5.5 FOOD SERVICE LINES		
	5.6 TABLEWARE AND CONDIMENT AREAS		
	5.7 RAISE PLATFORMS		
	5.8 VENDING MACHINES AND OTHER EQUIPMENT		
	5.9 QUIET AREAS (Reserved)		
	6 MEDICAL CARE FACILITIES		
	6.1 GENERAL		
	(1) Hospitals.....		
	(2) Hospitals and rehabilitation facilities...		
	(3) Long term care facilities.....		
	(4) Alterations to patient bedrooms		
	(a) Minimum number (altered wing).....		
	(b) Minimum number (altered individually).....		
	6.2 ENTRANCES		

*See appendix section in TAS for additional information.

<input type="checkbox"/>	6.3 PATIENT BEDROOMS	
	(1) Doors.....	<input type="checkbox"/>
	(2) Maneuvering space.....	<input type="checkbox"/>
	(3) Clear floor space.....	<input type="checkbox"/>
<input type="checkbox"/>	6.4 PATIENT TOILET ROOMS	<input type="checkbox"/>
<input type="checkbox"/>	6.5 SIZE OF AREAS OF RESCUE ASSISTANCE	<input type="checkbox"/>
<input type="checkbox"/>	6.6 INFORMATION COUNTERS AND NURSES STATIONS	<input type="checkbox"/>
<input type="checkbox"/>	7 BUSINESS AND MERCANTILE	
	7.1 GENERAL	<input type="checkbox"/>
<input type="checkbox"/>	7.2 SALES, SERVICE, & INFO COUNTERS & TELLER WINDOWS	
	(1) Sales and distribution counters.....	<input type="checkbox"/>
	(2) Ticket, recep. & info counters; tell. & nuses sta.....	<input type="checkbox"/>
	(3)* Assistive listening devices (Reserved).....	<input type="checkbox"/>
<input type="checkbox"/>	7.3* CHECK-OUT AISLES	
	(1) Minimum number.....	<input type="checkbox"/>
	(2) Clear width.....	<input type="checkbox"/>
	(3) Signage.....	<input type="checkbox"/>
<input type="checkbox"/>	7.4 SECURITY BOLLARDS AND TURNSTILES	<input type="checkbox"/>
<input type="checkbox"/>	8 LIBRARIES	
	8.1 GENERAL	<input type="checkbox"/>
<input type="checkbox"/>	8.2 READING AND STUDY AREAS	<input type="checkbox"/>
<input type="checkbox"/>	8.3 CHECK-OUT AREAS	<input type="checkbox"/>
<input type="checkbox"/>	8.4 CARD CATALOGS AND MAGAZINE DISPLAYS	<input type="checkbox"/>
<input type="checkbox"/>	8.5 STACKS	<input type="checkbox"/>
<input type="checkbox"/>	9 ACCESSIBLE TRANSIENT LODGING	
<input type="checkbox"/>	9.1 HOTELS, INNS, DORMITORIES, RESORTS, ETC.	
	9.1.1 General.....	<input type="checkbox"/>
	9.1.2 Units, Rooms, & Suites; Roll-in Showers.....	<input type="checkbox"/>
	9.1.3 Accommodations for the Hearing Impaired...	<input type="checkbox"/>
	9.1.4 Classes of Sleeping Accommodations	
	(1) Dispersement.....	<input type="checkbox"/>
	(2) Equivalent facilitation.....	<input type="checkbox"/>
	9.1.5 Alterations to Units, Sleeping Rooms, & Suites.....	<input type="checkbox"/>
<input type="checkbox"/>	9.2 REQUIREMENTS FOR UNITS, SLEEPING ROOMS & SUITES	
	9.2.1 General.....	<input type="checkbox"/>
	9.2.2 Minimum Requirements	
	(1) Maneuvering space.....	<input type="checkbox"/>
	(2) Accessible routes.....	<input type="checkbox"/>
	(3) Doors.....	<input type="checkbox"/>
	(4) Fixed or built-in storage.....	<input type="checkbox"/>
	(5) Controls.....	<input type="checkbox"/>

*See appendix section in TAS for additional information.

- (5) Identification signs.....
- (6) Lists of station, routes or destinations.....
- (7)* Automatic fare vending, collection & adjustment.....
- (8) Platform edges.....
- (9) Rail-to-platform height.....
- (10) Boarding and alighting locations.....
- (11) Illumination levels.....
- (12) Text telephones.....
- (13) Pedestrian crossings at tracks.....
- (14) Hearing impaired equivalent P.A. system.....
- (15) Clocks.....
- (16) Escalators.....
- (17) Elevators.....
- (18) Ticketing areas.....
- (19) Baggage check-in and retrieval system

10.3.2 Existing Facilities - Key Stations

- (1) Accessible entrance.....
- (2) Accessible route.....
- (3) Alternate fare collecting system.....
- (4) Platform.....
- (5) Direct Connections.....

10.3.3 Existing Facilities - Alterations

- (1) Area of primary function.....

10.4 AIRPORTS

10.4.1 New Construction

- (1) Elements.....
- (2) Circulation path.....
- (3) Ticketing area.....
- (4) Pay telephones.....
- (5) Baggage check-in and retrieval systems
- (6) Terminal information systems.....
- (7) Clocks.....
- (8) Security systems (reserved).....

10.5 BOAT AND FERRY DOCKS (Reserved).....

NOTES:

*See appendix section in TAS for additional information.